



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : **PHILCOPY CORPORATION**

Address : **U-2406 24/F, Medical Plaza Ortigas Bldg. San Miguel Ave., San Antonio, Pasig City**

P.O. No. : **23-08-0555**

Date : **24 AUG 2023**

Mode of Procurement: **DIRECT CONTRACTING**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Central Supply Office**

Date of Delivery : _____

Delivery Term : **15 Calendar Days**

Payment Term : **within 45 days upon completion of delivery**

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
LOT 1 - TONER					
1	pcs	1	KYOCERA TONER TK-7109, KYOCERA For TaskAlfa 3010I	10,375.00	10,375.00
2	pcs	1	Kyocera Toner TK-7120, KYOCERA For TaskAlfa 3212I	10,375.00	10,375.00
3	pcs	1	COPIER TONER TK-8529 K, KYOCERA For TaskAlfa 4053CI	12,995.00	12,995.00
4	pcs	1	COPIER TONER TK-8529 Y, KYOCERA For TaskAlfa 4053CI	23,600.00	23,600.00
5	pcs	1	COPIER TONER TK-8529 M, KYOCERA For TaskAlfa 4053CI	23,600.00	23,600.00
6	pcs	1	COPIER TONER TK-8529 C, KYOCERA For Task Alfa 4053CI	23,600.00	23,600.00
				Sub Total :	104,545.00
LOT 2 - SPARE PARTS FOR MULTIFUNCTION LASER COPIER TASKALFA 4053CI					
7	pcs	1	Kyocera MITA Pulley LF, KYOCERA-MITA	3,916.00	3,916.00
8	pcs	1	Kyocera MITA Belt PF, KYOCERA-MITA	2,335.00	2,335.00
9	pcs	1	Kyocera Belt 172 LF, KYOCERA	125.00	125.00
10	pcs	1	Kyocera Pulley Separation, KYOCERA	4,034.00	4,034.00
				Sub Total :	10,410.00

Control No. **4781**

SUBTOTAL : Php 114,955.00

Total Amount in Words *One Hundred Fourteen Thousand Nine Hundred Fifty-five Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

HAROLD VINCENT TULAUAN

(Signature over printed name of Supplier)

09/06/23
Date

VICTOR MA REGIS N. SOTTO

(Authorized Official)

City Mayor

Requisitioning Office/Dept. :

ATTY. PONCE MIGUEL D. LOPEZ

(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : **₱ 129,295.00**

OBR No. : **100-2023-07**

0035-1001-P



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ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT	
			LOT 3 - SPARE PARTS FOR MULTIFUNCTION LASER COPIER TASKALFA 3212I			
11	pcs	2	KYOCERA PARTS PULLEY SET SP, KYOCERA	1,965.00	3,930.00	
12	pcs	1	Kyocera-Mita Pulley Separation, KYOCERA-MITA	4,034.00	4,034.00	
13	pcs	1	Kyocera MITA Belt PF, KYOCERA-MITA	2,335.00	2,335.00	
14	pcs	1	Kyocera MITA Pulley LF, KYOCERA-MITA	3,916.00	3,916.00	
15	pcs	1	Kyocera Actuator Eject SW, KYOCERA	125.00	125.00	
Purchase Order shall cover all the items found in the Request for Quotation, Terms of Reference/Technical Specification and Bid Bulletin/s if any.						
Sub Total :						14,340.00
***** Nothing Follows *****						

For the use of Procurement Management Office for the use of Procurement Management Office

Control No. **4781**

GRAND TOTAL : Php 129,295.00

Total Amount in Words *One Hundred Twenty-nine Thousand Two Hundred Ninety-five Pesos Only.*

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Very truly yours,

Conforme :



HAROLD VINCENT TULAUAN

(Signature over printed name of Supplier)

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Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : **₱ 129,295.00**

OBR No. : **100-2023-07**

0535-1061-P